

Marissa Area District Public Library Meeting Minutes

July 8, 2024

President Carol Mercer called the meeting to order at 6:05

Board Members Present: Carol Mercer, Kathy Wright, Warren Trotter, Mary McCrary, Linda Lea, Sue Derwort, and head librarian Robin Gerald. There were no guests in attendance.

Minutes: Linda made a motion to accept the minutes. Sue seconded the motion. Approved.

Treasurer's report: Due to a production problem, the treasurer's report will be provided later.

Librarian's report: Robin noted that we received the per capita grant of 4,515.89. She also presented a report, prepared by Brandi, detailing the book cataloging for the fiscal year. Robin noted that we received a letter from the Universal Service Administration Company informing us that the library was receiving a payment of \$4,741.

Old Business:

The Budget Committee noted that they would submit a trial budget after the Auditor's report was finalized.

The Green Committee submitted a report, suggesting that we look into the possibility of installing an inside sliding door at the main entrance.

The Personnel Committee asked the employees to prepare a detailed list of their duties, and this was submitted.

Policy Committee: There was a discussion of the policy pertaining to holiday pay for the librarians.

New business: Kathy moved, and Sue seconded a motion reaffirming the library's commitment to follow the provisions of the Illinois Prevailing Wages Act. The motion was passed unanimously.

Sue and Kathy volunteered to audit the minutes for the 2023-2024 fiscal year.

Linda moved and Kathy seconded a motion to adjourn a motion to adjourn. The motion passed.

Warren Trotter